

AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, December 10, 2013 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Valerie Leduc, Paul MacDonald, Charlotte Gabrielson and Robert Tetreault– Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the approval of the October 8, 2013 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

None

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 2) Discussion, consideration and action relative to the Status of Lists.
 - a) Financial Aide list expired November 9, 2013.
 - b) Administrative Aide list was extended to September 9, 2013 and has now expired.
 - c) Probationary Police Officer list has one name remaining – test is scheduled for April 12, 2014.

NEW BUSINESS:

- 3) Discussion, consideration and action relative to a memo from Colonel Lynch.
 - a) Separate testing dates for the Probationary Police Officer physical agility test and written exam.
 - b) Dispatcher candidates presenting a Motor Vehicle Operator's license at the time of application.
- 4) Discussion, consideration and action relative to the Driver/Laborer/Operator position.
- 5) Discussion, consideration and action relative to the Annual Schedule of Meetings.

REQUEST FOR EXECUTIVE SESSION:

None

GENERAL DISCUSSION:

- 6) Review and discuss items proposed for future agendas.

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).